

Title	Start Date	End Date	Extension Expiry Date	Suppliers	Contract Value	Over £100k	Capital	Revenue	Contract Manager	Unit	Directorate	Executive Management Team member	Description of waiver request (if a waiver was sought)	Justification for seeking a waiver	Recommendation	Extension details (compliant)	Variation details (compliant)	Approval
Provision of Older Peoples' Preventative Services - Befriending Plus	01/10/13	01/10/15	31/07/17	One Westminster	91,942	N			Falvey, Steven	Adult Social Care	Adult Social Care and Public Health (Liz Bruce)	Liz Bruce			Extension Compliant with Procurement Code	That CAB notes the extension of the contract with One Westminster (Befriending Service) from 1 October 2015 to 31 July 2017. The total value of the contract is £91,942		CAB 25 Jun 15
Tri-borough Adult (Male) Reducing Reoffending contract - custody referral element of the service.	15/10/13	31/03/17		Turning Point	2,854,370	Y			Lambillion, Angela	Adult Social Care	Adult Social Care and Public Health (Liz Bruce)	Liz Bruce			Extension and Variation Compliant with Procurement Code	The proposal recommends extending this element of the contract until March 2017 to utilise funding received from the Mayor's Office of Policing and Crime (MOPAC).	The proposal recommends varying the requirements of the contract to focus upon the most prolific male offenders across the three boroughs (that form part of the Integrated Offender Management cohorts) instead of male Short Sentence Prisoners, who now are entitled to statutory provision.	CAB 2 Jul 15
Hospital to Home	01/09/13	31/08/15	31/08/17	British Red Cross	219,668	Y			Eichler, Tabby	Adult Social Care	Adult Social Care and Public Health (Liz Bruce)	Liz Bruce			Extension Compliant with Procurement Code	Westminster City Council. Extension of the service Hospital to Home provided by the British Red Cross from 1st September 2015 to 31st August 2017. The total cost of the Hospital to Home service during the four year contract period will be £219,668. The additional total value of the contract for two years is £109,834. Extending is the recommended option given that hospital discharge is a priority. This would continue to ensure swift and safe hospital discharges for those elderly and frail people who live alone and have no network of support. This option would help reduce pressure on the NHS and hospital discharge targets.		CAB 22 Sep 15
Translation and Interpretation Service	02/12/14	01/12/15	02/12/16	thebigword	400,000	Y			Lesley Hill	Adult Social Care	Adult Social Care and Public Health (Liz Bruce)	Liz Bruce			Extension Compliant with Procurement Code	CAB endorses the recommendation that the Council exercises the option of utilising the option to extend each of the three current contracts by 1 year; namely, face-to-face, telephone interpretation and translation services with thebigword with a maximum combined cost of £200,000 per annum with a break clause of 3 months from December 2015 until December 2016. Approve the 1 year extension of Westminster City Council Translation and Interpreting Services contracts to allow continuity of service provisions and facilitate the options for a shared translation and interpretation service to be explored.		CAB 15 Dec 15
Independent Mental Capacity Advocate (IMCA) to help represent any person aged 18 and above who has been deprived of their liberty under the terms of the DOLS Code of Practice and as described in the Mental Capacity Act 2005, and who has no friend or family member who is willing or eligible to represent them and who is ordinarily resident	01/04/11	31/03/17		POhWER	2,146,534	Y			Tabby Eichler	Adult Social Care	Adult Social Care and Public Health (Liz Bruce)	Liz Bruce			Variation Compliant with Procurement Code		Westminster City Council. That the Executive Director for Adult Social Care, on the recommendation of the Contracts Approval Board (CAB), agrees to a variation of the Westminster led IMCA contract with provider Pohwer, to the total value of £110,905. This contractual variation is less than 10% of the total value of the 6 year contract which is £2,146,534. A briefing note shall be sent to the Cabinet Member advising them of the variation. That the Executive Director for Adult Social Care, on recommendation of the Contracts and Commissioning Board, agrees to additional cost of required hours for Westminster City Council into the IMCA contract with provider Pohwer, to the total value of £9,417.	CAB 16 Dec 15
Supply of an NHS complaints advocacy service	01/04/13	31/03/15	31/03/16	VoiceAbility	210,000	Y			Dawson, Janet	Public Health	Adult Social Care and Public Health (Liz Bruce)	Liz Bruce			Extension Compliant with Procurement Code	Westminster City Council (the Council) currently contracts with VoiceAbility for the supply of an NHS complaints advocacy service. The contract is called off a pan London framework agreement set up by the London Borough of Hounslow for two years from 1 April 2013 to 31 March 2015 with options to extend for a third and then fourth year. The service is performing well and this paper requests that the contract be extended for a third year period from 1 April 2015 to 31 March 2016, as provided for in the contract.		CAB 9 Apr 15
Westminster Children's Centre Services - Lot 1 (Outreach Services to Families)	01/10/14	30/09/15	31/03/17	Family Lives	1,545,168	Y			Murphy, Margaret	Children's Services	Children's Services (Andrew Christie)	Andrew Christie			Extension Compliant with Procurement Code	The current contract expires on 30 September 2015. Contracts Extensions therefore need to be in place from 1 October 2015 for continuity of service delivery of this statutory service. The current contracts allow for an extension period of up to 12 months. Officers recommend that the extension period be taken for the full 12 months, plus a further 6 month extension, to allow for further work on re-commissioning requirements to be completed.		CAB 28 May 15
Westminster Children's Centre Services Lot 2 (Parenting and Family Support)	01/10/14	30/09/15	31/03/17	Westminster Society for People with learning disabilities	348,924	Y			Murphy, Margaret	Children's Services	Children's Services (Andrew Christie)	Andrew Christie			Extension Compliant with Procurement Code	The current contract expires on 30 September 2015. Contracts Extensions therefore need to be in place from 1 October 2015 for continuity of service delivery of this statutory service. The current contracts allow for an extension period of up to 12 months. Officers recommend that the extension period be taken for the full 12 months, plus a further 6 month extension, to allow for further work on re-commissioning requirements to be completed.		CAB 28 May 15

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Multi-disciplinary Family Assessment Service (WCC)	01/11/11	31/10/15	31/12/15	Tavistock and Portman NHS Foundation Trust	3,721,478	Y			Jones, Matthew	Children's Services	Children's Services (Andrew Christie)	Andrew Christie			Extension Compliant with Procurement Code	That approval be given to extend from 1 Nov 15 to 31 Dec 15 the current contract for the provision of Family Centre Services with the Tavistock and Portman NHS Foundation Trust at a total cost of £13,754 in order to facilitate an efficient transition and mobilisation period to the recommended new contract. The extension of the current contract with the Tavistock and Portman NHS Foundation Trust by two months will ensure that the successful provider has sufficient time to mobilise the new contract and ensure appropriate communication and engagement of relevant stakeholders. It will also allow officers to conclude the required TUPE work to bring the contact service element in-house.		CAB 3 Sep 15
Home support and short breaks services for adults, children with disabilities and their carers	01/10/13	30/09/15	31/03/17	The Westminster Society	1,169,000	Y			Okeke, Chidi	Children's Services	Children's Services (Andrew Christie)	Andrew Christie			Extension Compliant with Procurement Code	That the Cabinet Member for Adults and Public Health, on the recommendation of the Gate Review Panel, agrees to extend the contract with The Westminster Society for a Home Support and Short Breaks Service for Adults, Children with Disabilities and their Carers from 1 October 2015 to 31 March 2017, with a three month termination clause, at a value of £501,000. The total value of the contract, including the proposed eighteen month extension, is £1,169,000. This decision will allow for the continued provision of a Home Support and Short Breaks Services for Adults, Children with Disabilities and their Carers, and our statutory duties to be met, whilst allowing time for the service to be reviewed and future service needs specified.		CAB 3 Sep 15
Day Nurseries Westminster Children in Need Contract	01/11/12	31/10/15	31/03/17	London Early Years Foundation (LEYF)	1,441,759	Y			Joanne Marshall	Children's Services	Children's Services (Andrew Christie)	Andrew Christie			Extension Compliant with Procurement Code	Commissioners request that CAB recommends to the Executive Director of Children's Services that he approves the request for an extension for the contract for the provision of CiN places for the LEYF Day Nurseries for up to one year and 5 months. The extension will start from 1 November 2015 – 31 March 2017. The value of the contract extension is £462,451. The total lifetime value of the contract including the extension to March 2017 but excluding the potential savings is £1,441,759.		CAB 20 Oct 15
Provision of Confirm software to support the delivery of Transportation services	01/06/12	30/11/15	30/11/17	Pitney Bowes	430,940	Y			Pettitt, David	City Management	City Management and Communities (Stuart Love)	Stuart Love			Extension Compliant with Procurement Code	24 month extension for the Provision of Confirm by Pitney Bowes at an additional cost of £81,600 (per annum) in order that Transportation can undertake a comprehensive review of how services are provisioned, including the impact of entering a tri-borough Transportation service.		Gate 23 Jul 15
Westminster Car Club Contract	01/10/13	29/09/15	28/09/16	Zipcar	1,110,000	Y			Sutton, Sara	Parking Services	City Management and Communities (Stuart Love)	Stuart Love			Extension Compliant with Procurement Code	That the contract be extended by a further 12 months, incorporating a 6 month break clause. This will allow a greater period of time to review the impact of the conversion to PHEV (Plug-in Hybrid Electric Vehicles) of a significant part of the fleet which will be a major consideration of any future procurement of the service. In addition it will also allow more time to consider the future direction of the service bearing in mind the significant developments that are taking place in the market. A car sharing strategy for Westminster is in the process of being put together with plans to provide a report and seek approval in mid-Autumn. This will be put together in consideration of the Car Club Coalition's wider strategy for London, the Greener City Action plan and will also look at any Tri-borough possibilities for future service provision.		Gate 23 Jul 15
Provision of staffing operations for CCTV monitoring	01/09/13	31/10/15	31/10/16	G4S Secure Solutions (UK) Limited	1,210,005	Y			Sammon, Paula	Street Management	City Management and Communities (Stuart Love)	Stuart Love			Extension Compliant with Procurement Code	That the Gate Review Panel recommends that the Executive Director approve a 12 month extension for the Provision of CCTV Operations Staffing Contract for the fixed CCTV system in order to undertake a comprehensive review of all CCTV provisions in Westminster and a full tender process in 2016.		Gate 28 May 15

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Provision of transport and disposal of waste and the sale of recyclable materials	14/09/95	15/09/16	16/09/17	Veolia ES (UK) Limited	#####Y				Robson, Phil	Waste and Parks	City Management and Communities (Stuart Love)	Stuart Love			Extension and Variation Compliant with Procurement Code	That approval be given for a contract extension of 1 year to the contract with Veolia ES (UK) Limited for provision of waste transport and disposal from 16th September 2016 to 15th September 2017, for the sum of approximately £9.5 million, bringing the total contract cost to £180 million. A three-contract procurement for the Council's entire waste disposal requirement (currently delivered under the Veolia and Cory Environmental contracts) is due to begin in the coming weeks. Those contracts are: <ul style="list-style-type: none"> <li>Contract 1 Residual waste treatment and disposal.</li> <li>Contract 2 Dry recyclables, reprocessing and marketing.</li> <li>Contract 3 Organic waste treatment and disposal.</li> </ul> The Veolia waste disposal contract's current extension clause enables activation between 16th September 2015 and 16th March 2016. Therefore a minor variation is required to allow the extension to be agreed between Veolia and the City Council ahead of September. The minor variation is sought so, at the issuing of the OJEU notices for the three new contracts, the cessation dates of the existing contract can be confirmed.	That approval be given for a variation to the Veolia waste disposal contract to allow the one year extension to be agreed prior to the existing extension notification period start day of 16th September 2016; a minor variation be applied to the contract for the extension to be activated earlier than is currently permitted for in the contract. The Veolia waste disposal contract's current extension clause enables activation between 16th September 2015 and 16th March 2016. Therefore a minor variation is required to allow the extension to be agreed between Veolia and the City Council ahead of September. The minor variation is sought so, at the issuing of the OJEU notices for the three new contracts, the cessation dates of the existing contract can be confirmed.	Gate 16 Jul 15
Capita Card Payment Services Contract		19/08/15	18/02/16	Capita Business Services Limited	800,640	Y			Savage, Adam	Information Services	Corporate Services (John Quinn)	John Quinn			Extension Compliant with Procurement Code	The existing contract provides for card payments taken on behalf of the City Council to be routed through Capita's Secure Bureau Service for validation and authorisation. This includes internet, telephone, chip and pin and touch tone payments. Parking are planning on routing their payments channels through a new Payment Service Provider at the expiry of the Capita contract. However since the current rates with Capita are very competitive, Parking wish to prolong the arrangement to benefit from the price advantage. In the meantime, to determine what the market rates are for this service NSL will be testing the market by seeking prices from a range of suppliers to ensure Westminster get the best deal when they move to a new provider. The extension of six months to the contract with Capita Business Services LTD for provision of card payment services from 19th August 2015 to 18 February 2016 in the sum of £73,000 bringing the total contract cost to £800,640 is therefore required to ensure that WCC are able to continue to accept card payments beyond the 19th August 15.		Gate 25 Jun 15
Provision of hosting of WIMS (Westminster Information Management System)	01/04/12	31/10/15	31/03/16	Liberata /Trinity	1,457,604	Y			Mingay, Adrian	Information Services	Corporate Services (John Quinn)	John Quinn			Extension Compliant with Procurement Code	That approval is given for an extension of 5 months to the contract with Liberata /Trinity for provision of hosting WIMS from 1st November 2015 to 31st March 2016 for the sum of £160,000 bringing the total contract value to £1,457,604.11. This is based on a reduced extension monthly fee of £32,000 which has been agreed with the provider (currently £42,688.83 per month). Westminster Information Management System (W.I.M.S.) was the City of Westminster's financial management software system, until replaced by the new Managed service Programme (MSP) hosted by BT Local Government Services; which went live on the 1st April 2015. WIMS still holds the only source of historical data required by statute, financial planning and decision-taking processes. The implementation of an historical data solution within the BT MSP solution has been delayed. This will not be available until January 2016 at the earliest.		Gate 22 Sep 15
Provision of Card Payment Services		18/02/16	31/03/17	Capita Business Services Ltd	963,040	Y			Savage, Adam	Information Services	Corporate Services (John Quinn)	John Quinn			Extension Compliant with Procurement Code	The existing contract provides for card payments taken on behalf of the City Council to be routed through Capita's Secure Bureau Service for validation and authorisation. This includes internet, telephone, chip and pin and touch tone payments. This contract has already been extended for a six month period from 19th August 2015 to 18 February 2016. Parking are planning on routing their payments channels through a new Payment Service Provider at the expiry of the Capita contract. However since the current rates with Capita are very competitive, Parking wish to prolong the arrangement to benefit from the price advantage. In the meantime, to determine what the market rates are for this service NSL will be testing the market by seeking prices from a range of suppliers to ensure Westminster get the best deal when they move to a new provider. Non- Parking card payments will be routed through BT/TNS under MSP. However, the work required to re-route all of Westminster's payment channels is likely to take longer than the time we have until the expiry date. The extension is therefore required to ensure that WCC are able to continue to accept card payments beyond the 18th February 2016.		Gate 16 Feb 16

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Provision of hosting of WIMS (Westminster Information Management System)	01/04/12	31/03/16	31/10/16	Liberata UK Limited	1,681,604	Y			Mingay, Adrian	Information Services	Corporate Services (John Quinn)	John Quinn			Extension Compliant with Procurement Code	The service was re-tendered via an OJEU restricted procedure in early 2012. The Council's resulting (and current) contract for the management and hosting of this system had an effective start date of the 1st April 2012, and was due to expire on 31st October 2015. The contract was extended 31/3/16. The contract allows for extension(s) for any number of periods up to a maximum aggregated period of one year. An additional extension of potentially up to 7 months to the contract is being sought from 1st April 2016 to 31st October 2016 for the sum of £32,000 per month to a maximum of £224,000 bringing the total possible contract value to £1,681,604.11. An extension to the 31st October 2016 will allow the historical solution within MSP to be fully implemented, functionally tested and transition to be completed, or an another solution to be implemented instead.		Gate 22 Mar 16
Dudley House, North Wharf Road, Paddington. Pre contract services agreement.	01/02/16	31/12/18		Willmott Dixon Housing	3,483,543	Y			Sherlock, Peter	Housing & Construction	Growth, Planning and Housing (Ed Watson)	Ed Watson			Extension Compliant with Procurement Code	Extension to the existing Pre Contract Services Agreement (PCSA) and Enabling Works Contract. The scheme consists of demolition of existing buildings, replaced by a new build scheme of 197 residential dwellings (intermediate Rent) in a 22 storey tower, together with a new school for Marylebone Boys School and a Church Hall. The start on site has moved from 7 March 2016, as far as the 19 storey scheme was concerned, to 1 August 2016 for the 22 storey scheme. This represents an increase of 21 weeks. So 2 weeks of the Critical Path delay has been recovered in terms of the overall impact of the programme. Based upon the revised programme and scope for the PCSA, Willmott Dixon have submitted a revised PCSA of £3,483,543.00. This represents an increase of £600,960.00 from the Tender of £2,882,583.00. The increase in cost is summarised as follows: Willmott Dixon staff costs - £254,218; Design Fees - £140,816; Surveys/Reports - £166,921; OverHeads and Profit - £39,005		Gate 22 Dec 15
Appointment of the Right to Light surveyor	11/08/13	31/08/15		Right of Light Consulting	127,500	Y			Wright, Barbara	Housing & Construction	Growth, Planning and Housing (Ed Watson)	Ed Watson			Extension Compliant with Procurement Code	After gaining access to some of the properties along Oxford Road, it became apparent that most of them had been separated into flats. (For example, where we had originally only anticipated 46 Oxford Road, it turns out there is 46a, 46b, 46c and 46d). Therefore there are 41 additional properties to assess and negotiate with, which at £1,500 plus VAT each, results in an additional £61,500 plus VAT.		Gate 23 Apr 15
Rights of Light Surveys for the Tollgate House Project. Tollgate House is being redeveloped to provide affordable new homes and improved Public Realm as part of WCC's regeneration and housing programme	11/08/13	10/08/16		Right Of Light Consulting	134,000	Y			Wright, Barbara	Housing & Construction	Growth, Planning and Housing (Ed Watson)	Ed Watson			Variation Compliant with Procurement Code	A variation to the existing contract is sought as it is considered that it would be unreasonable to go to the market for quotations for professional services on the basis that it is an appointment that has run a term of 19 months to date, and asking an alternative surveyor to step in and resume the negotiations is unrealistic. The contract was let in August 2013 for a term of 36 months.		Gate 4 Jun 15
The Housing Options Service (WCC's front line service for those seeking housing or to move, carrying out the Council's legal duties under the Housing Act 1996 parts VI and VII).	02/10/07	01/10/15	01/10/17	RMG Ltd	#####	Y			Stephenson, Helena	Housing & Construction	Growth, Planning and Housing (Ed Watson)	Ed Watson			Extension Compliant with Procurement Code	Demand has varied greatly since 2008 when the previous contract was let. The level of uncertainty around demand levels means that it would not be prudent to re-tender for the service now due to the risks of awarding long-term contract in an uncertain external environment. Monthly reviews of demand are completed and it is proposed that these would continue and identify how numbers are changing following further development in national housing allocation and welfare reform policy. As a result it is recommended that negotiating with the Provider to extend the contract and make £650k savings from the contract price is the most appropriate way forward. Discussions have taken place and reduced costs will be secured through improved back-office functions, better use of technology, reduced requirement for some services (for example benefits advice) without losing the rigour of the personal statutory assessment process.		Gate 16 Jul 15
Provision of decorations and repairs to 5 blocks on the Lillington and Longmoore Gardens estate	05/05/14	20/02/16		Axis Europe plc	1,489,825	Y			Bundy, Matthew	Housing & Construction - City West Homes	Growth, Planning and Housing (Ed Watson)	Ed Watson			Variation Compliant with Procurement Code	Variation of contract with Axis Europe PLC (Axis) for the provision of decorations and repairs to 5 blocks on the Lillington and Longmoore Gardens estate to enable provision of Contract Instructions for additional works identified. It was confirmed that steps are being taken to change how the required budget is estimated, and a cost model is being reviewed to ensure accuracy. The procedure and process for contract variations whilst the contractor is on site is also being reviewed.		Gate 21 May 15

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Provision of the Orchard Housing Management System & ICT Managed Services	13/09/10	12/09/15	12/09/17	Orchard Information Services	2,183,000				Davis, Louise	Housing & Construction - City West Homes	Growth, Planning and Housing (Ed Watson)	Ed Watson			Extension Compliant with Procurement Code	The existing contract is to provide a Housing Management System and ICT Managed Services. It was awarded to Orchard Information Systems on 13th October 2010 for a period of five (5) years, with the potential to extend for a further two (2) years, to October 2017. CityWest Homes has embarked on a business transformation programme which includes a review and redesign of its service delivery model. This will include a review of all business systems and associated technologies, and a recommendation on replacing the Orchard Housing System will be made. Approval is therefore being sought to extend the contract for a period of up to two (2) years, whilst this programme is ongoing.		Gate 27 Aug 15
Delivery of services for Central London Forward Into Work to provide employability support to 1,200 unemployed central London residents, help 800 move into work and support 600 to stay in work for 26 weeks.	15/06/14	30/09/16		Step Ahead Social Enterprise	543,750	Y			Smith, Barry	Policy and Strategy	Policy, Performance and Communications (Julia Corkey)	Julia Corkey			Variation Compliant with Procurement Code	Following changes relating to delivery partners, a balance of £268,975 of funding is unallocated. Delivery is time-limited as candidates must be engaged, supported and helped into work by end of March 2016 in order to sustain work for 26 weeks by the end of the contract in September 2016. Therefore, a contract variation is sought to utilise the unallocated project funding, by increasing the contract for Step Ahead Social Enterprise from £364,275 to £543,750. Step Ahead is performing strongly. It is well-placed to deliver these outcomes as it already has relationships in place with employers, candidates and referral agencies which it would take new organisations time to build up. In addition, it can start additional delivery immediately meaning that it has the best chance of supporting candidates into work by March 2016.		Gate 11 Jun 15
Provision of Event Production Services for the West End LIVE event	01/04/13	31/03/16	31/03/18	Underbelly Ltd	1,300,000	Y			Gibson, Richie	Policy and Strategy	Policy, Performance and Communications (Julia Corkey)	Julia Corkey			Extension Compliant with Procurement Code	The contractor has performed exceptionally well over the initial three years of this contract and has actively contributed to improving the quality of the event, resulting in increased participation, record levels of satisfaction across the general public and performers to further enhance the Councils' reputation as a producer of world class events. All objectives and KPI's have been delivered without an increase to the Council's contribution towards West End LIVE. The existing contract includes a clause that provides the Council with the ability to extend the contract for an additional two years.		Gate 19 Jan 16
Voluntary and Community Sector Support Service	07/07/15	31/03/16	31/03/17	One Westminster	125,983	Y			Minhas, Lakhraj	Policy and Strategy	Policy, Performance and Communications (Julia Corkey)	Julia Corkey			Extension Compliant with Procurement Code	Due to the uncertainty regarding the continuation of this service; it is anticipated that a tender would not attract sufficient interest from the market at the current time. The chosen extension route achieves Value for Money as One Westminster are already providing the service and there are no further tender or set up cost required. One Westminster provides quarterly monitoring reports, followed by a monitoring meeting. They are currently performing well and there are no deficiencies in the way the requirements of the existing contract are being met. The outcome of the review of the London Councils Funding review and position of the City Bridge Trust will be known later this year so an extension of one year is appropriate. The contract was initially won as a result of the competitive process (by a tender dated 22 June 2015). There is provision to extend the contract for 12 months under clause 2.3.1 of the contract dated 29 July 2015.		Gate 01 Mar 16
Westminster Advice Services	16/09/13	15/09/16	30/09/17	Westminster Citizens Advice Bureau	3,351,836	Y			Jones, Oliver	Policy and Strategy	Policy, Performance and Communications (Julia Corkey)	Julia Corkey			Extension Compliant with Procurement Code	Extension of the Advice Services Contract, operated by Westminster Citizens Advice Bureau for the period of 1 years and 14 days - up to 30 September 2017 at an additional cost of £861,836. The inclusion of the Housing Options Service based advisor has enabled £60,000 of cashable savings to be achieved within Growth Planning and Housing as this service has been incorporated into the Advice Service contract at no additional cost. However, the service provided going forward will be of a lower specification.		Gate 08 Mar 16
Revenue Services (Council Tax and NNDR Collection/Recovery)	01/04/94	31/10/15	31/10/17	Capita Business Services Ltd	74,000,000	Y			Hinckley, Martin	Westminster Finance	Westminster Finance (Steven Mair)	Steven Mair			Extension Compliant with Procurement Code	Following a Tri-borough Corporate Services review, a proposal was put forward for a single Head of a Tri-borough Revenue and Benefits Service who would oversee a single joint "Clientside". However, LBHF are planning to continue with an in-house service and RBKC have taken a decision to progress their Revenue Services in a different direction so the City Council will need to revert to a "sovereign" procurement of Revenue Services. The Cabinet Member is asked to approve the extension of the contract for Revenue Services with Capita Business Services Ltd - from 1 November 2015 to 31 October 2017 (by way of a single extension). It is necessary to secure a contract for Westminster and it is proposed that the existing contracts be extended, which after negotiation will deliver greater savings than was otherwise assumed to have been the case.		Gate 13 Aug 15

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Revenue Services Enforcement Agents Contract (Reserve contractor)	01/08/02	31/10/15	31/10/17	Newlyn PLC	0	N			Hinckley, Martin	Westminster Finance	Westminster Finance (Steven Mair)	Steven Mair			Extension Compliant with Procurement Code	Following a Tri-borough Corporate Services review, a proposal was put forward for a single Head of a Tri-borough Revenue and Benefits Service who would oversee a single joint "Clientside". However, LBHF are planning to continue with an in-house service and RBKC have taken a decision to progress their Revenue (and ancillary) Services in a different direction so the City Council will need to revert to a "sovereign" procurement of Revenue Services. The Cabinet Member is asked to approve the extension of the contract for Revenue Services Enforcement Agents with Newlyn PLC – from 1 November 2015 to 31 October 2017 (by way of a single extension or a number of periods). It is necessary to secure a contract for Westminster and it is proposed that the existing contracts be extended.		Gate 13 Aug 15
Revenue Services Enforcement Agents Contract	01/08/02	31/10/15	31/10/17	Equita Ltd	0	N			Hinckley, Martin	Westminster Finance	Westminster Finance (Steven Mair)	Steven Mair			Extension Compliant with Procurement Code	Following a Tri-borough Corporate Services review, a proposal was put forward for a single Head of a Tri-borough Revenue and Benefits Service who would oversee a single joint "Clientside". However, LBHF are planning to continue with an in-house service and RBKC have taken a decision to progress their Revenue (and ancillary) Services in a different direction so the City Council will need to revert to a "sovereign" procurement of Revenue Services. The Cabinet Member is asked to approve the extension of the contract for Revenue Services Enforcement Agents with Equita Ltd – from 1 November 2015 to 31 October 2017 (by way of a single extension or a number of periods). It is necessary to secure a contract for Westminster and it is proposed that the existing contracts be extended.		Gate 13 Aug 15
Revenue Printing & Mailing Services	01/04/06	31/10/15	31/10/17	DSI Billing Services Ltd	1,045,000	Y			Hinckley, Martin	Westminster Finance	Westminster Finance (Steven Mair)	Steven Mair			Extension Compliant with Procurement Code	Following a Tri-borough Corporate Services review, a proposal was put forward for a single Head of a Tri-borough Revenue and Benefits Service who would oversee a single joint "Clientside". However, LBHF are planning to continue with an in-house service and RBKC have taken a decision to progress their Revenue (and ancillary) Services in a different direction so the City Council will need to revert to a "sovereign" procurement of Revenue Services. The Cabinet Member is asked to approve the extension of the contract for Revenue Printing & Mailing Services with DSI Billing Services Ltd – from 1 November 2015 to 31 October 2017 (by way of a single extension or a number of periods). It is necessary to secure a contract for Westminster and it is proposed that the existing contracts be extended.		Gate 13 Aug 15